Sandia National Laboratories

Sign Standard for Interior and Exterior Signs



Sandia National Laboratories



United States Department of Energy



National Nuclear Security Administration

Sandia National Laboratories

Operated for the U.S. Department of Energy by Sandia Corporation

Albuquerque, New Mexico 87185-0937

Date: January 1, 2004

From: Roy M. Hertweck, Corporate Architect

Matthew Jude Brito, Systems Architect

Sandia National Laboratories

Subject: Procedure for Ordering Standard SNL-NM Exterior Signs

JIT Sign Contract:

SNL has contracted with *FASTSIGNS* (on Menaul & Wyoming ONLY) to provide standard signs on a JIT System. Purchase orders to obtain standard signs are not required-this saves time and expense.

Exterior Signs Policy:

The SNL policy for new and re-lettered exterior signs is that customers request signs through their Building Manager. The Building Manager will review the detailed site information needed prior to installation. This policy has been adopted to enhance the site appearance with the consistency of exterior signs. Exterior signs are designated for specific use based on the appropriateness of setting, size and content.

Ordering:

- 1. Contact Building Manager. Building Manager will place order to *FASTSIGNS*.
- 2. Provide detailed information about placement location and text designations.
- 3. **Do not** call or fax **FASTSIGNS**.
- 4. **Do not** call or fax order form to JIT.

FASTSIGNS.

8400 Menaul Blvd. N.E. Ste. C Albuquerque, New Mexico 87112

Sandia National Laboratory JIT Contractor

Standard SNL Exterior Signs

General Information

FASTSIGNS. Contractor/Supplier:

> 8400 Menaul Blvd. N.E. Suite C Albuqueraue. New Mexico 87112

Sign Contractor

Contractor Coordinator: Danielle Fromer

Telephone Number: 505-292-4444 Fax Number: 505-292-4447

E-Mail: menaul@fastsigns.com

Sandia Contract Rep.(SCR): Angel Martinez

Sandia Contract Admin. (SCA): Catherine Benavidez

FASTSIGNS. is a Sandia National Laboratories Just-In-Time Contractor. We are a state of the art Full Service Custom Sign Manufacturer. The JIT Contract covers Standard Interior Signage, Standard Exterior Signage, Standard Recognition Plaques, and Custom Signs. We can create a wide range of signs and graphics to meet Sandia's needs. Our product line includes:

Banners Dimensional Letters Extruded Aluminum Signage Yard & Site Signs Ready to Apply Lettering **Award Plagues**

Multi-Language Signage

Vehicle Graphics Exhibits & Displays **Illuminated Signs** Wall Plagues

Window Graphics

Full Color Graphics Digital Imaging Point of Purchase Signs **ADA Compliant Signs Machinery Templates** Your Sign Need

Solutions to Your Signage Needs

Site Identification		Sign Number: SID-ES1
United States Depa	rtment of Energy	Description:
NISA National Nuclear Se	curity Administration	All aluminum fabrication sign welded and ground smooth with 0.125" face panels. No exposed fasteners or channels. Concrete foundation.
Managed for DOE by Sandia A Lockheed Martin Company	onal Laboratories	Non-illuminated, double sided unit with Pantone PMS 280 (Blue), acrylic enamel satin finish. Reveal with silver metallic acrylic enamel satin finish. Graphics to be white vinyl.
Used for Sandia Na Site Lo		
		Sign Information:
		Font: Helvetica Font Font Size: 7"
TO PLACE AN ORDER:		D.O.E.: Title and Logo
 Contact Building Manager. Building Manager will place order to <i>FASTSIGNS</i>. Provide detailed information about placement location and text designations. 		NNSA: Title and Logo
Do not call or fax <i>FASTSIGN</i> Do not call or fax order form t		SNL: Title and Logo
4. <u>Do not</u> call of fax order form t	0.311.	Size: 10'-3" x 14'-4" x 18" <u>Top portion:</u> 3'-6" x 14'-4" <u>Bottom portion:</u> 6'-6" x 14'-4" x 18"
		Price: \$20,157.88
		Delivery: 45 Days
Information Required:		, ,
Location to be Installed:	Tech Area: Proposed Location:	
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	Project: Task:	
Approving Manager: For Projects over \$25K, customers need manager approval. No signature needed.	Name: Organization:	Provide detailed drawings, upon site selection

Installation: Provide detailed drawings, upon site selection.

Facility Identification Sign Sign Number: SID-ES2 Description: United States Department of Energy All aluminum fabrication sign welded and ground NISA smooth with 0.125" face panels. No exposed National Nuclear Security Administration fasteners or channels. Sandia National Laboratories Non-illuminated, double sided unit with Pantone PMS 280 (Blue), acrylic enamel satin finish. Reveal Joint 899 with silver metallic acrylic enamel satin finish. Computational Graphics to be white vinyl. Engineering Laboratory Sign Information: **Used for Sandia National Laboratories Facility** Font: Helvetica Font Identification. A ground-mounted sign used to designate Font Size: 4" larger buildings or groups of buildings. TO PLACE AN ORDER: DOE: Title and Logo 1. Contact Building Manager. Building Manager will place NNSA: Title and Logo order to **FASTSIGNS**. 2. Provide detailed information about placement location and SNL: Title and Logo text designations. 3. Do not call or fax FASTSIGNS. **Size:** 4'-10" x 6'-9" x 12" 4. Do not call or fax order form to JIT. Top portion: 19" x 6'-9" x 12" Bottom portion: 3' x 6'-9" x 12" Price: \$6,665,40 **Delivery:** 45 Days Information Required: **Building Identification:** (Building Name and Number) Location to be Installed: Tech Area: Proposed Location: **Building Manager:** Name: Phone: Name: Requester: (as written in Oracle) Organization: **Building Number:** Room Number: Project/Task: Project: Task: Approving Manager: Name: For Projects over \$25K, customers need Organization: manager approval. No signature needed.

Primary-Traffic Directional Sign		Sign Order Number: SID-ES3
		Description:
United States Depart NASA National Nuclear Secu- Sandia Natio Gate 14 Building Tech Are	nal Laboratories	All aluminum fabrication sign welded and ground smooth with 0.090" face panels and 4" square posts. No exposed fasteners or channels. Non-illuminated, double sided unit with Pantone PMS 280 (Blue), acrylic enamel satin finish. Graphics to be white vinyl.
		Sign Information:
Used for Sandia National Laboratories Vehicular Traffic Directional Sign with Areas, Buildings, Gates and Arrows. (No Program designations) TO PLACE AN ORDER:		Font: Helvetica Font Font Size: 4"
TO FEACE AN ONDER!		D.O.E.: Title and Logo
Contact Building Manager. Building Manager. Building Manager. 2. Contact Building Manager. Building Manager. 2. Contact Building Manager. Building Manager. 3. Contact Building Manager. Building Manager. 4. Contact Building Manager. 4. C	uilding Manager will place	
order to <i>FASTSIGNS</i> . 2. Provide detailed information about placement location and		NNSA: Title and Logo
text designations.	•	SNL: Title and Logo
 Do not call or fax FASTSIGN Do not call or fax order form to 		SIVE. The and Logo
4. <u>Do not</u> can of fax order form t	.0 311.	Size: 7' x 4'-8" x 4"
		Sign portion: 4'-6" x 4'-8" x 4"
		Posts: 2'-5" x 4" (Between sign and ground)
		Price: \$3,106.72
		Delivery: 45 Days
Information Required:		Duitti y. 40 Days
<u> </u>		
Sign Text: (Text Information)		
Location to be Installed:	Tech Area:	
	Proposed Location:	
Building Manager:	Name:	
Requester: (as written in Oracle)	Phone: Name:	
(as written in Oracie)	Organization:	
	Building Number:	
Project/Task:	Room Number: Project: Task:	
10,000 10011.	1 10,000.	

Approving Manager:	Name:
For Projects over \$25K, customers need	
manager approval. No signature needed.	Organization.

Secondary-Traffic Directional Sign		Sign Number: SID-ES4
		Description:
United States Departm	ent of Energy	
MSA National Nuclear Security Administratio MS Sandia National L ← Tech Are	aboratories	All aluminum fabrication sign welded and ground smooth with 0.080" face panels and 2" square posts. No exposed fasteners or channels.
← Joint Computa Engineer Laborato	tional ing	Non-illuminated, double sided unit with Pantone PMS 280 (Blue), acrylic enamel satin finish. Graphics to be white vinyl.
		Sign Information:
Used for Sandia National La	ahoratorios Vohicular	Font: Helvetica Font
Traffic Directional Sign with A		
and Arrows in Second		1 Ont Size. 3
TO PLACE AN ORDER:	uary Ecounomo.	D.O.E: Title and Logo
TO FEACE AN ORDER.		D.G.E. Title and Logo
1.Contact Building Manager. Bu order to <i>FASTSIGNS</i> .	ilding Manager will place	NNSA: Title and Logo
2. Provide detailed information a	bout placement location	SNL: Title and Logo
and text designations.	_	ONE. The and Logo
3. Do not call or fax FASTSIGNS		Size: 6'-6" x 2'-6" x 2-1/4"
4. Do not call or fax order form to	JII.	Sign portion: 4'-2" x 2'-6" x 2-1/4"
		Posts: 2'-4" x 2-1/4"
		(Between sign & ground)
		(Bottroon eight at ground)
		Price: \$1,913.10
		- 1.55. \$ 1,5.5.
		Delivery: 45 Days
Information Required:		
mormation Regulieu.		
Building Identification: (Name and Number)		
Program Designation:	Program Name:	
Location to be Installed:	Tech Area:	
	Proposed Location:	
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization:	
	Building Number:	
	Room Number:	
Project/Task:	Project: Task:	
Approving Manager:	Name:	
For Projects over \$25K, customers need	Organization:	
manager approval. No signature needed.	1	CNII Architectural Chanderd Drawing AFF024CTD

Site Directional S	Sign	Sign Number: SID-ES5
United States Department	_	Description:
of Energy NXSA National Nuclear		
Security Administration		All aluminum fabrication sign welded and ground
National		smooth with 0.080" face panels with and 2" square
Laboratories		posts. No exposed fasteners or channels.
→ Buildings		Non-illuminated, double sided unit with Pantone
890, 899		PMS 280 (Blue), acrylic enamel satin finish. Graphics to be white vinyl.
		Graphics to be write viriyi.
← Building		
800		
		Sign Information:
		oign miormadom
		Font: Helvetica Font
		Font Size: 3"
		DOE THE STATE OF
Used for Sandia National Laborat Site Directional Sign with Area		D.O.E.: Title and Logo
Site Programs and Arr		NNSA: Title and Logo
		NNSA: Title and Logo
TO PLACE AN ORDER:		SNL: Title and Logo
Contact Building Manager. Building	ing Manager will	SIVE. Title and Logo
place order to FASTSIGNS .		Size: 6'-6" x 2'-6" x 2-1/4"
Provide detailed information about placement		Sign portion: 5'-2" x 2'-6" x 2-1/4"
location and text designations.		Posts: 16" x 2-1/4"
3. Do not call or fax FASTSIGNS .	· 	(Between sign & ground)
4. Do not call or fax order form to J	II.	,
		Price: \$2,008.71
		Delivery: 45 Days
Information Required:		
Ruilding Identification		
Building Identification: (Name and Number)		
Program Designation:	Program Name:	
Location to be Installed:	Tech Area:	
	Proposed Location	n:
Building Manager:	Name:	
Poguestor: (ee puriture in One de)	Phone: Name:	
Requester: (as written in Oracle)	Organization:	
	Building Number:	
	Room Number:	
Project/Task:	Project:	Task:
Approving Manager:	Name:	
For Projects over \$25K, customers need	Organization:	
manager approval. No signature needed.		

Pole Mounted, Sur Information/Regu		Sign Number: SID-ES6	
•	•	Description:	
Gate 7	United States Department of Energy National Nuclear Security Administration Sandia National Laboratories	0.080" Aluminum sign blanks, Pantone PMS 280 (Blue), acrylic enamel satin finish. Text to be white vinyl or enamel white screen for large quantities.	
		Sign Information:	
		Font: Helvetica Font Font Size: 2-1/2"	
		. 3 3 2 2	
Used for Sandia Nation Informational and Re		D.O.E.: Title and Logo	
TO PLACE AN ORDER:		NNSA: Title and Logo	
 Contact Building Manager. Building Manager will place order to <i>FASTSIGNS</i>. Provide detailed information about placement location and text designations. <u>Do not</u> call or fax <i>FASTSIGNS</i>. <u>Do not</u> call or fax order form to JIT. 		SNL: Title and Logo Size: Sign portion: 12" x 18" Pole: 7' Posts: 5'-6" (Between sign & ground) Price: Pole mounted: \$67.00 Surface mounted: \$42.00	
		Currate mounted: \$\psi_{12.00}\$	
		Delivery: 45 Days	
Information Required:			
Info/Regulatory Information:			
Location to be Installed:	Tech Area: Proposed Location:		
Building Manager:	Name: Phone:		
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	Name: Organization: Building Number:	
Project/Task:	•	ask:	
Approving Manager: For Projects over \$25K, customers need manager approval. No signature needed	Organization:	Name: Organization:	
	Installation Defen	to SNI Architectural Standard Drawing AE5024STD	

Pole Mounted, St Miscellane		Sign Number: SID-ES8
United States Department of Energy	<u> </u>	Description:
renero National Nuclear Security Administration		
Sandia National Laboratories	United States Department of Energy National Nuclear Security Administration Sandia National Laboratories	Aluminum sign blanks, White acrylic enamel satin finish. Text to be Pantone PMS 280 (Blue) vinyl or enamel blue screen for large quantities.
		Sign Information: Font: Helvetica Font
		Font Size: 2-1/2"
Used for Sandia Nat		
Miscellaneo	ous Signs.	D.O.E.: Title and Logo
TO PLACE AN ORDER:		NNSA: Title and Logo
Contact Building Manager place order to <i>FASTSIGN</i>	VS .	SNL: Title and Logo
Provide detailed information about placement location and text designations.		Size: Sign portion: 12" x 18"
3. Do not call or fax <i>FASTS</i>		Pole: 7'
4. Do not call or fax order fo		Posts: 5'-6"
		(Between sign & ground)
		Price: Pole mounted: \$60.00 Surface mounted: \$35.00
		Delivery: 45 Days
Information Required:		
Info/Regulatory Information:		
	. Tech Area:	
Location to be Installed:	Proposed Location:	
Building Manager:	Name:	
	Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	Project: Ta	ask:
Approving Manager: For Projects over \$25K, customers ne		
manager approval. No signature need	ed.	to CNII Applitant and Charadand Drawing AFFORACTD

Pole Mounted, Surface Mounted Sign Number: SID-ES9 **Restricted Area Sign** Description: Aluminum sign blanks, Pantone PMS 280 (Blue), acrylic enamel satin finish. Text to be white vinyl or enamel white screen RESTRICTED for large quantities. **AREA** ES9 Symbols and Traffic Control Devices shall be accepted International colors only. RESTRICTED Sign Information: **AREA** Font: Helvetica Font Font Size: 2-1/2" Size: Sign portion: 12" x 18" Pole: 7' Posts: 5'-6" (Between sign & ground) **Used for Sandia National Laboratories** Price: Pole mounted: \$60.00 Surface mounted: \$35.00 Restricted Area Signs. Delivery: 45 Days TO PLACE AN ORDER: 1. Contact Building Manager. Building Manager will place order to FASTSIGNS. 2. Provide detailed information about placement location and text designations. 3. Do not call or fax FASTSIGNS. 4. Do not call or fax order form to JIT. Information Required:

Regulatory Information:	
Location to be Installed:	Tech Area:
	Proposed Location:
Building Manager:	Name:
	Phone:
Requester: (as written in Oracle)	Name:
	Organization:
	Building Number:
	Room Number:
Project/Task:	Project: Task:
Approving Manager:	Name:
For Projects over \$25K, customers need manager approval. No signature needed.	Organization:

Secondary Building	Identification	Sign Number: SID-ES10
		Description:
658	5	Reverse channel numbers fabricated from 10-gauge face and 22-gauge return, Paint-LOK. Acrylic enamel satin finish or Brushed aluminum. Color to be determined by SNL Systems Architect.
Used for Sandia National Laboratories Building Identification-one & two story buildings.		12" Building numbers typical, for one & two story buildings.
		To be placed with a clear line of sight for direct deliveries, visitor orientation and emergency personnel.
TO PLACE AN ORDER:		
1 Contact Building Manager B	wilding Managar will	Sign Information:
 Contact Building Manager. B place order to <i>FAST SIGNS</i>. Provide detailed information 		Font: Helvetica Font
location. 3. Do not call or fax <i>FASTSIGI</i>	NS	Price: \$550.00
4. Do not call or fax order form		
		Delivery: 45 Days
Information Demoired		
Information Required:		
Building Number:		
Location to be Installed:	Tech Area: Proposed Location:	
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	•	sk:
Approving Manager: For Projects over \$25K, customers need manager approval. No signature needed.	Name: Organization:	

Secondary Building Identification		Sign Number: SID-ES11
		Description:
658	35	Reverse channel numbers fabricated from 10-gauge. Face and 22-gauge return, Paint-LOK. Acrylic enamel satin finish or Brushed aluminum. Color to be determined by SNL Systems Architect.
Used for Sandia National Laboratories Building Identification-three stories and above.		16" Building numbers typical, for three stories and above.
		To be placed with a clear line of sight for direct deliveries, visitor orientation and emergency personnel.
TO PLACE AN ORDER:		
4 Contact Building Manager 5	Outlette e Manager e e un un titl	Sign Information:
1.Contact Building Manager. E place order to <i>FASTSIGNS</i> . 2.Provide detailed information		Font: Helvetica Font
location. 3.Do not call or fax <i>FASTSIGI</i>	NC	Price: \$600.00
4. Do not call or fax order form		·
		Delivery: 45 Days
Information Required:		
Building Number:		
Location to be Installed:	Tech Area: Proposed Location:	
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	Project: Tas	sk:
Approving Manager: For Projects over \$25K, customers need manager approval. No signature needed		

Cart Parking Sign	Sign Number: SIC-PA1
	Description:
	Aluminum sign blanks, white reflective vinyl.
CART	Text to be Pantone Black, vinyl.
CART PARKING	SIC-PA1, Symbols and Traffic Control Devices shall be accepted International colors only.
ONLY	Sign Information:
The Control of Control	Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories Cart Parking Only. For information on sign locations, contact the SNL Civil Department.	Size: Sign portion: 12" x 18"
Contact the ONE Civil Department.	Price: \$35.00
	Delivery: 10 Days
TO PLACE AN ORDER:	
Contact Building Manager. Building Manager will place of 2. Provide detailed information about placement location.	order to <i>FASTSIGNS</i> .

- Do not call or fax *FASTSIGNS*.
 Do not call or fax order form to JIT.

Building Manager:	Name:
	Phone:
Requester: (as written in Oracle)	Name:
	Organization:
	Building Number:
	Room Number:
Project/Task:	Project: Task:
Approving Manager:	Name:
For Projects over \$25K, customers need manager approval. No signature needed.	Organization:

Electric Cart Parking Only Sign	Sign Number: SIC-PA2
	Description:
ELECTRIC	Aluminum sign blanks, white reflective vinyl. Text to be Pantone Black, vinyl.
CART PARKING	SIC-PA2, Symbols and Traffic Control Devices shall be accepted International colors only.
ONLY	Sign Information:
The plane of the and industrial tensor to the analysis of the	Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories Electric Cart Parking Only. For information on sign	Size: Sign portion: 12" x 18"
locations, contact the SNL Civil Department.	Price: \$35.00
	Delivery: 10 Days
TO PLACE AN ORDER:	
 Contact Building Manager. Building Manager will place Provide detailed information about placement location. <u>Do not</u> call or fax <i>FASTSIGNS</i>. <u>Do not</u> call or fax order form to JIT. 	order to FASTSIGNS .

Building Manager:	Name:
	Phone:
Requester: (as written in Oracle)	Name:
	Organization:
	Building Number:
	Room Number:
Project/Task:	Project: Task:
Approving Manager:	Name:
For Projects over \$25K, customers need	Organization:
manager approval. No signature needed.	

Carpool Parking Only Sign	Sign Number: SIC-PA3	
	Description:	
	Aluminum sign blanks, white reflective vinyl.	
CARROOL	Text to be Pantone Black, vinyl.	
CARPOOL		
PARKING	SIC-PA3, Symbols and Traffic Control Devices	
	shall be accepted International colors only.	
ONLY	Sign Information:	
	Fred Helester Fred	
■ Look Salmed Laborates Filtered Filter Model (Lookin)	Font: Helvetica Font Font Size: 2-1/2"	
Used for Sandia National Laboratories Carpool Parking Only. For information on sign	Size: Sign portion: 12" x 18"	
locations, contact the SNL Civil Department.	Price: \$35.00	
	Delivery: 10 Days	
TO PLACE AN ORDER:		
1. Contact Building Manager. Building Manager will place	e order to <i>FASTSIGNS</i> .	
2. Provide detailed information about placement location.		
3. Do not call or fax FASTSIGNS .		
4. Do not call or fax order form to JIT.		
Information Poquired:		

Building Manager:	Name:
	Phone:
Requester: (as written in Oracle)	Name:
	Organization:
	Building Number:
	Room Number:
Project/Task:	Project: Task:
Approving Manager:	Name:
For Projects over \$25K, customers need manager approval. No signature needed.	Organization:

Maintenance Vehicle Parking Only Sign		Sign Number: SIC-PA4
		Description:
MAINTENA VEHICI PARKIN ONLY	LE IG	Aluminum sign blanks, white reflective vinyl. Text to be Pantone Black, vinyl. SIC-PA4, Symbols and Traffic Control Devices shall be accepted International colors only. Sign Information: Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories Maintenance Vehicle Parking Only. For information on sign locations, contact the SNL Civil Department.		Size: Sign: 12" x 18" Price: \$35.00
		Delivery: 10 Days
TO PLACE AN ORDER:		,
 Contact Building Manager. Building Manager will place order to <i>FASTSIGNS</i>. Provide detailed information about placement location. <u>Do not</u> call or fax <i>FASTSIGNS</i>. <u>Do not</u> call or fax order form to JIT. 		
Information Required:		
Building Manager: Name: Phone:		
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	,	
Annrovina Monagari	Mana	

Name: Organization:

Reserved For Security Sign	Sign Number: SIC-PA5
	Description:
DEGEDVED.	Aluminum sign blanks, white reflective vinyl.
RESERVED	Text to be Pantone Black, vinyl.
FOR	SIC-PA5, Symbols and Traffic Control Devices shall be accepted International colors only.
SECURITY	Sign Information:
☐ Teach Street Lindblade Charles Printing Restricted to Charles Printing Restricted to The Charles Restricted to The Charle	Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories Reserved For Security. For information on sign	Size: 12" x 18"
locations, contact the SNL Civil Department.	Price: \$35.00
	Delivery: 10 Days
TO PLACE AN ORDER:	
 Contact Building Manager. Building Manager will place Provide detailed information about placement location. Do not call or fax <i>FASTSIGNS</i>. 	

Name: Phone:

Name:

Project:

Name: Organization:

Organization:
Building Number:
Room Number:

Task:

Information Required:

Requester: (as written in Oracle)

Approving Manager:
For Projects over \$25K, customers need manager approval. No signature needed.

Building Manager:

Project/Task:

Government Parking Only Sign	Sign Number: SIC-PA6
	Description:
GOVERNMENT	Aluminum sign blanks, white reflective vinyl.
PARKING ONLY	Text to be Pantone Black, vinyl SIC-PA6, Symbols and Traffic Control Devices shall be accepted International colors only.
The banks before before the production to contract of the cont	Sign Information:
	Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories	Size: 12" x 18"
Government Parking Only. For information on sign locations, contact the SNL Civil Department.	Price: \$35.00
	Delivery: 10 Days
TO PLACE AN ORDER:	
 Contact Building Manager. Building Manager will place Provide detailed information about placement location. Do not call or fax <i>FASTSIGNS</i>. Do not call or fax order form to JIT. 	order to FASTSIGNS .
nformation Required:	

Name: Phone:

Name:

Project:

Name: Organization:

Organization:
Building Number:
Room Number:

Task:

Building Manager:

Project/Task:

Requester: (as written in Oracle)

One Hour Parking Sign		Sign Number: SIC-PA7
		Description:
		Aluminum sign blanks, white reflective vinyl.
ONE		Text to be Pantone 3425C (Green), vinyl.
HOU	R	SIC-PA7, Symbols and Traffic Control Devices shall be accepted International colors only.
PARKI	NG	Sign Information:
the table table table the table table the table table table		Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories One Hour Parking. For information on sign locations, contact the SNL Civil Department.		
		Price: \$35.00 Delivery: 10 Days
1. Contact Building Manager. Building Manager will place 2. Provide detailed information about placement location. 3. Do not call or fax <i>FASTSIGNS</i> . 4. Do not call or fax order form to JIT. Information Required:		
-	1	
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	Project: Task:	
Approving Manager: For Projects over \$25K, customers need nanager approval. No signature needed. Name: Organization:		

Visitor Parking Only Sign		Sign Number: SIC-PA8	
			Description:
	VICITOR		Aluminum sign blanks, white reflective vinyl.
	VISITOF	1	Text to be Pantone 3425C (Green), vinyl.
	PARKIN(CIC DAO. Combala and Traffic Control Daviso
	PARKING	וג	SIC-PA8, Symbols and Traffic Control Devices shall be accepted International colors only.
	ONIV		Sign Information:
	UNLY		Sign information.
	Sprink Spland (absorbed) Assert Chap Story Service		Font: Helvetica Font
		_	Font Size: 2-1/2"
			0: 40! 40!
	Sandia National ly. For informat	Laboratories ion on sign locations,	Size: Sign: 12" x 18"
contact the SNL Civil Department.		Price: \$35.00	
		Delivery: 10 Days	
TO PLACE AN ORI	DER:		
Contact Building	g Manager. Buildi	ng Manager will place o	order to FASTSIGNS .
2. Provide detailed	d information abou	ut placement location.	
3. Do not call or fa		_	
4. Do not call or fa	x order form to JI	Г.	
Information Requir	ed:		
Building Manager:	No	me:	
bunung manager:		nie. one:	
Requester: (as written i		me:	
<u></u>		ganization:	
		lding Number:	
		om Number:	
Project/Task:	Pro	ject: Task:	

Name: Organization:

15 Minute Parking Sign		Sign Number: SIC-PA9
		Description:
		Aluminum sign blanks, white reflective vinyl.
15		Text to be Pantone 3425C (Green), vinyl
MINU	a stationary	SIC-PA9, Symbols and Traffic Control Devices shall be accepted International colors only.
PARKI	NG	Sign Information:
置 dead 14mg black and the first thing black		Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia Natior 15 Minute Parking. For inform		Size: Sign: 12" x 18"
contact the SNL Civi		Price: \$25.88
		Delivery: 10 Days
 Contact Building Manager. Bu Provide detailed information a Do not call or fax FASTSIGN Do not call or fax order form to 	about placement location.	order to <i>FASTSIGNS</i> :
Information Required:		
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name:	

Organization:
Building Number:
Room Number:

Project:

Name: Organization:

Project/Task:

Loading and Unloading Zone Sign		Sign Number: SIC-PA10
		Description:
		Aluminum sign blanks, white reflective vinyl.
LOAD	NG	Text to be Pantone 3425C (Green), vinyl.
ANI		SIC-PA10, Symbols and Traffic Control
UNLOA! ZON		Devices shall be accepted International colors only.
	_	Sign Information:
The structure of the st	datas	Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories Loading and Unloading Zones. For information on sign locations, contact the SNL Civil Department.		Size: 12" x 18"
		Price: \$35.00
		Delivery: 10 Days
TO PLACE AN ORDER:		
 Contact Building Manager. B Provide detailed information <u>Do not call or fax FASTSIG</u> <u>Do not call or fax order form</u> 	about placement location. NS .	
Information Required:		
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Droinet/Tools	Drainet: Tools	

Project:

Name: Organization:

Project/Task:

No Parking in Front of Dumpster		Sign Number: SIC-PA11	
		Description:	
	10	Aluminum sign blanks, white reflective vinyl.	
PAR	KING	Text to be Pantone 186C (Red), vinyl.	
IN F	RONT	SIC-PA11, Symbols and Traffic Control Devices shall be accepted International colors only.	
DUM	PSTER	Sign Information:	
∰ tool Chama	Named described	Font: Helvetica Font Font Size: 2-1/2"	
	ational Laboratories	Size : 12" x 18"	
No Parking in Front of Dumpster. For information on sign locations, contact the SNL Civil Department.		Price: \$35.00	
		Delivery: 10 Days	
TO PLACE AN ORDER:			
 Contact Building Manage Provide detailed informat <u>Do not</u> call or fax <i>FASTS</i> <u>Do not</u> call or fax order for 		order to FASTSIGNS .	
Information Required:			
Building Manager:	Name: Phone:		
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:		
	D : (T)		

Project:

Name: Organization:

Project/Task:

No Parking This Side Sign		Sign Number: SIC-PA12		
		Description:		
NO PARKING THIS SIDE		Aluminum sign blanks, white reflective vinyl. Text to be Pantone 186C (Red), vinyl. SIC-PA12, Symbols and Traffic Control Devices shall be accepted International colors only. Sign Information: Font: Helvetica Font Font Size: 2-1/2"		
Used for Sandia National Laboratories No Parking This Side. For information on sign locations, contact the SNL Civil Department.		Size: Sign: 12" x 18" Price: \$25.88 Delivery: 10 Days		
1. Contact Building Manager.	about placement location.	order to FASTSIGNS .		
Information Required:				
Building Manager:	Name: Phone:			
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:			
Project/Task:	Project: Task:			
Approving Manager: For Projects over \$25K, customers need manager approval. No signature needed.	Name: Organization:			

No Parking This Sid	e of Street Sign	Sign Number: SIC-PA13
		Description:
NO PARKI	NG	Aluminum sign blanks, white reflective vinyl. Text to be Pantone 186C (Red), vinyl.
THIS		SIC-PA13, Symbols and Traffic Control Devices shall be accepted International colors only.
STRE	ET	Sign Information:
B toda Naved American Classes of the phase dates		Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories No Parking This Side of Street. For information on sign locations, contact the SNL Civil Department.		Size: 12" x 18" Price: \$25.88
		Delivery: 10 Days
1. Contact Building Manager. Bu 2. Provide detailed information a 3. Do not call or fax <i>FASTSIGN</i> 4. Do not call or fax order form t	about placement location.	rder to <i>FASTSIGNS</i> :
Information Required:		
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	Project: Task:	
Approving Manager: For Projects over \$25K, customers need manager approval. No signature needed.	Name: Organization:	

No Parking Sign	Sign Number: SIC-PA14		
	Description:		
	Aluminum sign blanks, white reflective vinyl.		
NO	Text to be Pantone 186C (Red), vinyl.		
NO PARKING	SIC-PA14, Symbols and Traffic Control Devices shall be accepted International colors only.		
	Sign Information:		
State Makes (Accesses, Chancer Chang Wall comm.	Font: Helvetica Font Font Size: 2-1/2"		
Used for Sandia National Laboratories No Parking. For information on sign locations, contact	Size: 12" x 18"		
the SNL Civil Department.	Price: \$25.88		
	Delivery: 10 Days		
TO PLACE AN ORDER:			

- Contact Building Manager. Building Manager will place order to *FASTSIGNS*.
 Provide detailed information about placement location.
 <u>Do not</u> call or fax *FASTSIGNS*.

- 4. Do not call or fax order form to JIT.

Building Manager:	Name:
	Phone:
Requester: (as written in Oracle)	Name:
	Organization:
	Building Number:
	Room Number:
Project/Task:	Project: Task:
Approving Manager:	Name:
For Projects over \$25K, customers need manager approval. No signature needed.	Organization:

No Parking Fire	Lane Sign	Sign Number: SIC-PA15		
		Description:		
NO		Aluminum sign blanks, white reflective vinyl.		
PARKI	NG	Text to be Pantone 186C (Red), vinyl.		
		SIC-PA15, Symbols and Traffic Control Devices shall be accepted International colors only.		
FIRI LAN	F	Sign Information:		
B toda Named Landenson Channel Flora Named Landenson		Font: Helvetica Font Font Size: 2-1/2"		
Used for Sandia National Laboratories No Parking Fire Lane. For information on sign locations, contact the SNL Civil Department.		Size: 12" x 18" Price: \$25.88		
		Delivery: 10 Days		
TO PLACE AN ORDER:		Delivery. 10 Days		
Contact Building Manager. But 2. Provide detailed information 3. Do not call or fax <i>FASTSIGN</i> Do not call or fax order form to the contact of the	about placement location.	rder to FASTSIGNS .		
Information Required:				
Building Manager:	Name: Phone:			
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:			
Project/Task:	Project: Task:			
Approving Manager:	Name:			

Organization:

Medical Parking Only Sign		Sign Number: SIC-PA16
		Description:
MEDICAL PARKING ONLY		Aluminum sign blanks, white reflective vinyl. Text to be Pantone PMS 280 (Blue), vinyl. SIC-PA16, Symbols and Traffic Control Devices shall be accepted International colors only. Sign Information:
The state of the control of the cont		Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories Medical Parking Only. For information on sign locations, contact the SNL Civil Department.		Size: 12" x 18" Price: \$35.00
		Delivery: 10 Days
1. Contact Building Manager. Bu 2. Provide detailed information a 3. Do not call or fax FASTSIGN 4. Do not call or fax order form t	about placement locati /5 .	
Building Manager:	Name: Phone:	
Requester: (as written in Oracle)	Name: Organization: Building Number: Room Number:	
Project/Task:	Project: Tas	k:
Approving Manager: For Projects over \$25K, customers need manager approval. No signature needed.	Name: Organization:	

Handicapped Parking Only Sign	Sign Number: SIC-PA17
	Description:
HANDICAPPED	Aluminum sign blanks, white reflective vinyl.
PARKING	Text to be Pantone PMS 280 (Blue), vinyl.
E	SIC-PA17, Symbols and Traffic Control Devices shall be accepted International colors only.
	Sign Information:
Teacher & Cong Ward Generality Constitute of State Short Generality	Font: Helvetica Font Font Size: 2-1/2"
Used for Sandia National Laboratories	Size: 12" x 18"
Handicapped Parking Only. For information on sign locations, contact the SNL Civil Department.	Price: \$35.00
	Delivery: 10 Days
TO PLACE AN ORDER:	
 Contact Building Manager. Building Manager will place Provide detailed information about placement location. Do not call or fax <i>FASTSIGNS</i>. Do not call or fax order form to JIT. 	order to <i>FASTSIGNS</i> .

Building Manager:	Name:
	Phone:
Requester: (as written in Oracle)	Name:
	Organization:
	Building Number:
	Room Number:
Project/Task:	Project: Task:
Approving Manager:	Name:
For Projects over \$25K, customers need	Organization:

Albuquerque, New Mexico 87185-0937

Date: January 1, 2004

From: Roy M. Hertweck, Corporate Architect

Matthew Jude Brito, Systems Architect

Sandia National Laboratories

Subject: Procedure for Ordering Standard SNL-NM Interior Signs

JIT Sign Contract:

SNL has contracted with *FASTSIGNS* (on Menaul & Wyoming ONLY) to provide standard signs on a JIT System. Purchase orders to obtain Standard Signs are not required- this saves time and expense.

Interior Sign Policy:

The SNL policy for new interior signs is that customers may request directly to *FASTSIGNS* through the JIT system. This policy will be applied to Building Directory, Conference Room, Personnel, Office, Room, Management, Organization, Lab, and Restroom signs. This policy has been adopted to enhance the interior building appearance as well as the consistency of interior signs. Interior signs are designated for specific use based on the appropriateness of setting, size and content.

Returns:

Signs are not returnable. If you place an order, and *FASTSIGNS* makes a mistake, it is their responsibility to correct it at no charge. If you make a mistake in ordering, it is your responsibility to correct it and pay for the error.

Ordering:

- 1. Complete appropriate Order Form for Sign(s) needed.
- 2. Fax Order Form to *FASTSIGNS*: at: 505-292-4447 or email at menaul@fastsigns.com
- 3. If you have questions, contact *FASTSIGNS*. at: 505-292-4444
- 4. **Do not** call or fax order form to JIT.

Delivery & Installation:

Delivery is established by the number of days specified on each Sign Order Form. The Directory and Conference Room Signs will be installed by *FASTSIGNS*. All other signs will be mailed and installed by you, unless requested for installation by *FASTSIGNS*.

Mounting Options:

Please indicate option on form at time of order.

Double Stick Tape: For use on Hard Wall Offices and Corridors

Magnet: For use on Steel Walls and Corridors.

Velcro: For use on Systems Furniture
Desk Sign Holder: Available for Desk and Counter

Installation Guidelines:

General: Do not mount signs on doors. Measure sign location. Do not "eyeball".

Regulatory (offices, Labs, etc...): Mount sign 5'-0" (60") above finish floor, aligned with the

top of the text. Mount signs on the wall of the latch side of the door. Mount signs 2" from doorframe edge.

of the door. Mount signs 2 from doorname edge.

Open Office Partitions: Mount signs 1" down from top trim and 2" from edge

trim, next to opening. Do not mount on trim.

Restroom: Mount sign 4'-0", (48") above finish floor, aligned with the

center of braille. Mount signs on the wall of the latch side

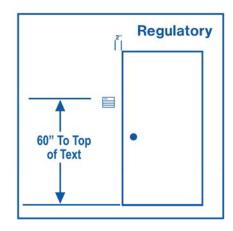
of the door. Mount signs 2" from doorframe edge.

Directional: Mount center of sign 5'-0" (60") above finish floor. Mount

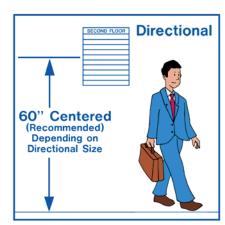
signs on the wall of the latch side of the door. Mount

signs 2" from doorframe edge.

PLEASE REMOVE ALL NON-STANDARD SIGNS WHEN NEW SIGNS ARE INSTALLED.







FASTSIGNS.

8400 Menaul Blvd. N.E. Ste. C Albuquerque, New Mexico 87112

Sandia National Laboratory JIT Contractor

Standard SNL Interior Signs

General Information:

Contractor/Supplier: FASTSIGNS.

8400 Menaul Blvd. N.E. Suite C Albuquerque, New Mexico 87112

Sign Contractor

Contractor Coordinator: Danielle Fromer

 Telephone Number:
 505-292-4444

 Fax Number:
 505-292-4447

E-Mail: menaul@fastsigns.com

Sandia Contract Rep.(SCR): Angel Martinez

Sandia Contract Admin. (SCA): Catherine Benavidez

FASTSIGNS. is a Sandia National Laboratories Just-In-Time Contractor. We are a state of the art Full Service Custom Sign Manufacturer. The JIT Contract covers Standard Interior Signage, Standard Exterior Signage, Standard Recognition Plaques, and Custom Signs. We can create a wide range of signs and graphics to meet Sandia's needs. Our product line includes:

Banners Window Graphics
Dimensional Letters Vehicle Graphics
Extruded Aluminum Signage Yard & Site Signs
Ready to Apply Lettering Exhibits & Displays

Award Plaques Illuminated Signs
Multi-Language Signage Wall Plaques

Full Color Graphics
Digital Imaging
Point of Purchase Signs
ADA Compliant Signs
Machinery Templates
Your Sign Need

Solutions to Your Signage Needs

Just Call, Email or Fax Us Your Requests
(505) 292-4444/Fax (505) 292-4447

Building	Directo	rv	Sign N	lumber: SIB	-IS1
			Description:		
	Sandia	a National Laboratories 887	,		
	7832 Ar	chitecture and Planning	Lettered header v	vith SNL Title, L	ogo, and
	7821 Op	perations	building number.		
	7831 Pr	oject Management	10 Lettered insert	ts. more lines a	vailable as
	Procure	ment	required.		
	Restroo	ms -			
	7833 CI	assifiers Log Desk	Frame: Graphite	Blue	
	7834 Cd	onference Room	Header: White, t	actile	
	← M	anagement Work Room	Trouble Trimes, t	<u>acino</u>	
		ocurement Log In	Inserts: Slate G	rey text on Ligh	t Grey
	7885 JI	Park to the second of the seco		-	
	100001	1 209 11	Size: 18-1/4" x 1	8"	
	e ⁻		Price: \$331.00 (annroy -Installe	d)
	Used for S	Sandia National Laboratories	11100. φοστιού (арргох. пізіане	<u>u)</u>
		by or main entry areas. scement inserts-see SIA-IS7.	Delivery: 45 day others will require		
Bldg. #:	Quantity:	Text:		Attachment:	
			Таре	Magnet	Velcro
		Insert #1:			
		Insert #2:			
		Insert #3:			
		Insert #4:			
		Insert #5:			
		Insert #6:			
		Insert #7:			
		Insert #8:			
		Insert #9:			
		Insert #10:			
JIT Order	r Informati	on:	TO PLACE AI	N ORDER:	
Requester: Name:	(as written in Ora	cle)	Complete For	m and Fax o	or Email:
Phone: Organizatio Mail Stop: Phone #: Fax #: Building Nu			8400 Menaul Blvo Albuquerque, NM Phone: 292.444 Fax: 292.4447	d. NE, Suite C I, 87112	
Room Num			E-mail: menual@	fastsigns.com	
Project/Tas		Task:			

Conference	ce Room			Sign Nu	ımber: S	SIB-IS2	
			Description	on:			
1110	С	onference	2000116410				
*****	R	oom	Lettered he	eader with roo	om numbe	r and braille	
			translation				
				ert for "Confe			
	Window			r 8 ½" x 11" p ı. In Use/Ent			ling
	8 /12" x		momation	i. III 030/LIII	CI SIIGCI DE	AI.	
	Pape	er	Frame: G	raphite Blue			
				•			
			Header: V	Vhite, tactile			
	In Use	Enter	Size: 14"	x 11-3/4"			
Used for		onal Laboratories	Price: \$21	6.00 (approx	cInstalled)	
	conference	rooms.					
			Delivery:	45 Days			
Room #:	Quantity:	Header Insert Text	t: (i.e. Conferen	ce Room)		Attachmen	t:
					Tape	Magnet	Velcro
JIT Order Ir	oformation			TO PLAC	EANO	DDED.	
		•					
Requester: (as Name:	written in Oracle)			Complete	Form a	nd Fax o	r Email:
Phone:				FAST		15	
Organization:				8400 Menau			
Mail Stop:				Albuquerque			
Phone #:				Phone: 292			
Fax #:	hori			Fax: 292.44	447		
Building Num Room Numbe				E-mail: mer	nual@fasts	igns.com	
Project/Task		Task [.]					

Personnel	Sign Number: SIA-IS3				
	Description:				
Jane L. Doe	One (1) lettered insert for personnel name or other text.				
	Frame: Graphi	te Blue			
	Trainer Grapin	5.40			
	Insert: Slate G	rey text on	Light Grey		
Use for Sandia National Laboratories offices or cubicles					
where there may not be a room number assigned.	Size: 2-1/4" x 8	3-3/4"			
Also may be used for general information. For replacement inserts-see SIA-IS8.	Drice: \$ 22.00	(approx)			
TO TOPIQUOMONE MOOTES SOS SIX 1881	Price: \$ 22.00	(арргох.)			
	Delivery: 5 Da	VS			
	,	<i>,</i> -			
Insert Text:	Quantity:		Attachmen	t:	
		Tape	Magnet	Velcro	
	50 5/ 105				
JIT Order Information:	TO PLACE A				
Requestor: (as written in Oracle) Name:	Complete Form and Fax or Email: FASTSIGNS.				
Phone:					
Organization:	8400 Menaul Bl	vd NF Su	ite C		
Mail Stop:	Albuquerque, NM, 87112				
Phone #: Fax #:	Phone: 292.4444				
Fax #: Building Number:	Fax: 292.4447				
Room Number:	E-mail: menual	@tastsigns	s.com		
Project/Task: Project: Task:					

Room/	Personnel Personnel	Sign Number: SIB-IS4			<u> </u>
		Description:			
111	IO	Lettered header with room number and be translation. One (1) lettered insert for personnel name			
J	ane L. Doe	other text.			
		Frame: Graphite B	lue		
		Header: White, tactile			
	r Sandia National Laboratories single offices or cubicles with an assigned room number. ay be used for other room identification, such as copier room storage, etc	Insert: Slate Grey 1 Size: 4-1/2" x 8-3/4		ight Grey	
	For replacement inserts-see SIA-IS8.	Price: \$40.00 (app	rox.)		
Room #:	Insert Text:	Delivery: 45 Days Quantity:		Attachme	ent:
		,	Таре	Magnet	Velcro
		1		<u> </u>	
JIT Orde	r Information:	TO PLACE AN			
Requester Name:	(as written in Oracle)	Complete Form	and F	ax or En	nail:
Phone:		FASTSIGNS.			
Organizati Mail Stop: Phone #: Fax #: Building N Room Nun	umber:	8400 Menaul Blvd. I Albuquerque, NM, 8 Phone: 292.4444 Fax: 292.4447 E-mail: menual@fa	37112		
r rojeci/ ra	<u>sn.</u> Flujeul Iasn.				

Mana	gement/Or	ganization	<u>/Lab</u>		Sign Nu	mber:	SIB-IS4	<u> </u>	
				1	Description:				
	1110		******		Lettered header with translation.	room n	umber and	braille	
	Jane L.	Doe			Two (2) lettered inse organization and nur			me,	
					Frame: Graphite Blu	ue			
	Departm	nent 1234			Header: White, tact	ile			
					Insert: Slate Grey to	ext on L	ight Grey		
			s management o		Size : 6-1/8" x 8-3/4"	1			
	text is needed)		oom number as		Price: \$ 89.00 (app	rox.)			
	<u> </u>		<u> </u>		Delivery : 45 Days				
Room #	#: Quantity:	Insert Text:					Attachme	ent:	
						Tape	Magnet	Velcro	
JIT Or	der Informat	ion:			TO PLACE AN	ORDE	R <i>:</i>		
	ster: (as written in Ora	acle)			Complete Form and Fax or Email:				
Name: Phone:					FASTSIGI	V <i>S</i> .			
Organization: Mail Stop: Phone #: Fax #: Building Number: Room Number:					8400 Menaul Blvd. NE, Suite C Albuquerque, NM, 87112 Phone: 292.4444 Fax: 292.4447 E-mail: menual@fastsigns.com				
Project	/Task: Project:	Task:							

Management/Organization/Lab					Sign Number: SIB-IS4B					
	4440				Description:					
	1110				Lettered header with translation.	n room nui	mber and b	raille		
	Jane L	Doe			tiansiation.					
						lettered insert for personnel name, ation and number or other text.				
	Standa	ards Depar	tment		Frame: Graphite Bl	ue				
					Header: White, tact	tile				
	Depart	ment 1234			Insert: Slate Grey t	ext on Lig	ht Grey			
L					Size: 7-1/8" x 8-3/4	II .		-		
two or mo	re person offi	ices, or labs (wi	management offic here more than one m number assigne	e line	Price: \$ 118.00 (ap	prox.)				
or text		ement inserts-s			Delivery: 45 Days					
Room #:	Quantity: Insert Text:				Attachment:			:		
						Таре	Magnet	Velcro		
JIT Orde	r Informatio	on:			TO PLACE AN (ORDER:				
Requester: (as written in Oracle) Name:				Complete Form	olete Form and Fax or Email:					
Phone: Organization:					FASTSIGI	FASTSIGNS.				
Mail Stop: Phone #: Fax #: Building Number: Room Number:				8400 Menaul Blvd. NE, Suite C Albuquerque, NM, 87112 Phone: 292.4444 Fax: 292.4447 E-mail: menual@fastsigns.com						
Project/Ta	sk: Project:	Task:								

Managen	nent/Orga	nization/Lab		Sign N	umber:	SIB-IS5	
	****			Description:			
	1110	********		•			
	Jane L. [Doe		Lettered header with translation.	n room nu	ımber and b	oraille
	Standard	ds Department		Four (4) lettered ins organization and nu			ne,
	Corporat	te Signs		Frame: Graphite B	lue		
	Denartm	ent 1234		Header: White, tac	tile		
	Dopartii			Insert: Slate Grey	text on Li	ght Grey	
Use for Sa	ndia National	Laboratories mana	gement offices,	Size: 8-3/4" x 8-3/4	."		
		es, or labs (where m					
of text is		there is a room num		Price: \$ 147.00 (ap	prox.)		
	For replacen	nent inserts-see SIA	<u>-158.</u>				
				Delivery : 45 Days			
Room #:	Quantity:	Insert Text:				Attachmen	t:
					Tape	Magnet	Velcro
.IIT Order	Information	1 ·		TO PLACE AN	ORDER		
	as written in Oracle)						sil.
Name:	as writterr in Oracle)			Complete Form	anu ra	X OI EIIId	111.
Phone:				FASTSIGI	V <i>S</i> .		
Organization	າ:			8400 Menaul Blvd. N	NF Suite	С	
Mail Stop:			Albuquerque, NM, 87112				
Phone #:				Phone: 292.4444			
Fax #: Building Nu	mbor:			Fax: 292.4447			
Room Numb				E-mail: menual@fa	stsigns.co	om	
Project/Task	_	Task:					

Management/Organization/Lab					Sign Number: SIB-IS5A				
	1110			1	Description:				
	1110		*******						
	Jane	L. Doe			Lettered header wi translation.	th room	number and	d braille	
	Standards Department				Five (5) lettered insorganization & nun			ame,	
	Corp	orate Sign	าร				iller text.		
		<u> </u>			Frame: Graphite I	siue			
	Depa	artment 12	:34		Header: White, ta	ctile			
	Depa	artment 12	:35		Insert: Slate Grey	text on	Light Grey		
					Size : 10-3/8" x 8-3	3/4"			
				ement offices, two					
				than one line of oer assigned.	Price: \$ 162.00 (a	ipprox.)			
text is			erts-see SIA		Delivery: 45 Days				
Room #:	Quantity:	Insert Tex	rt·				Attachme	nt·	
rtoom #.	quarity.	moore rex				Таре	Magnet	Velcro	
							Magnet		
JIT Orde	r Informati	on:			TO PLACE AN	ORDEF	R <i>:</i>		
Requester	(as written in Ora	cle)			Complete Form	and F	ax or Em	ail:	
Name:					<u> </u>				
Phone:					FASTSIGI				
Organization: Mail Stop: Phone #: Fax #: Building Number:					8400 Menaul Blvd. NE, Suite C Albuquerque, NM, 87112 Phone: 292.4444 Fax: 292.4447 E-mail: menual@fastsigns.com				
Room Nun	nber:				L-man. menuareta	ataiyi ia.C	OIII		
Project/Ta	sk: Project:	Ta	sk:						

Restroom	Sign Number: SIA-IS6						
		Description:					
		Letter transl	ed with gender s ation.	symbol, A	DA symbol	and braille	
	- 1	Fram	e: Graphite Blue				
	_		ool/Text: White,				
Women		Size: 8-3/4" x 8-3/4"					
		Price	: \$49.00 (approx	x.)			
Used for Sandia Nation men's and women's		Delivery: 5 Days					
Symbol:			Quantity:		Attachment:		
				Таре	Magnet	Velcro	
MEN &							
WOMEN &							
RESTROOM E							
MEN (Non-Accessible)							
WOMEN (Non-Accessible)							
RESTROOM (Non-Accessible)							
JIT Order Information:			TO PLACE	AN ORI	DER:		
Requester: (as written in Oracle)			Complete Form and Fax or Email:				
Name: Phone:	FASTSIGNS.						
Organization: Mail Stop: Phone #: Fax #: Building Number:	8400 Menaul Blvd. NE, Suite. C Albuquerque, NM, 87112 Phone: 292.4444 Fax: 292.4447 E-mail: menual@fastsigns.com						
Room Number: Project/Task: Project: Tax	sk:		-				

Insert Replacement for Directional (IS1)	Sign Number: SIA-IS7				
	Description:				
Jane L. Doe	One (1) lettered insert for directional information or other text.				
	Insert: Slate	Grey text on L	ight Grey		
Use for replacing the plastic strip insert (in existing signs	inoorti olato	City toxt on E	igin Croy.		
with frame), when names, organization numbers or information changes.	Size: 1-1/2" :				
Replacement insert for SIB-IS1.	Price: \$20.00 (approx.)				
	Delivery: 5 [Days			
	Estados alesas	T. (1-11	
	Existing Insert: Text replacement on existing insert. Send insert with copy of order to Fastsigns.				
	Price:				
	New Insert: \$20.00 Recycled Insert: \$15.00				
	Necycled Insert. \$13.00				
	Delivery: 5 [Days			
Insert Text:		Quantity:	Check if Existing		
			L	<u></u>	
			<u> </u>	<u></u>	
			<u> </u>	<u></u>	
			<u> </u>	<u></u>	
				1	
				_	
JIT Order Information:		AN ORDE			
Requester: (as written in Oracle)	Complete Form and Fax or Email:				
Name: Phone:	FASTS	SIGNS			
Organization:			. 0		
Mail Stop:	8400 Menaul Blvd. NE, Suite C Albuquerque, NM, 87112				
Phone #:	Phone: 292.4444				
Fax #:	Fax: 292.444				
Building Number:		al@fastsigns.d	com		
Room Number:	4	<u> </u>			
Project/Task: Task:					

Insert Replacement for Personnel,	Sign Number: SIA-IS8					
<u>(IS3, IS4,IS4A, IS4B ,IS5)</u>	<u> </u>					
	Description:					
Jane L. Doe	One (1) lettered insert for personnel name, organizational name and number or other text.					
	Insert: Slate (Grey text on Lig	ght Grey			
Use for replacing the plastic strip insert (in existing signs with frame), when names, organization numbers or information changes. Replacement insert for SIB-IS3, IS4, IS5.						
	Delivery: 5 D	ays				
		nsert with copy	cement on existing y of order to			
	Delivery: 5 D	•	1			
Insert Text:		Quantity:	Check if using Existing Insert:			
JIT Order Information:	TO PLACE	AN ORDER	R:			
Requester: (as written in Oracle) Name:	Complete Form and Fax or Email:					
Phone:	FASTSIGNS.					
Organization: Mail Stop: Phone #: Fax #: Building Number:	8400 Menaul Blvd. NE, Suite C Albuquerque, NM, 87112 Phone: 292.4444 Fax: 292.4447					
Building Number: Room Number:	E-mail: menu	al@fastsigns.c	om			
Project/Task: Project: Task:						